

Rita's Restaurant



1. Seats by the Bay Road
Lovely Views 1234
P: xx xxxx xxxx
www.ritas.com.au

2. Tax Invoice

ABN: xx xxx xxx xxx

Sale Date: 01/01/07 **3.**

Hostess: Marcy

Receipt #: xxxxx

Items **4.**

Meals

Lamb Shanks	19.95
Duck Risotto	24.95
Rib Eye	24.95
Choc Tart	7.95
Lemon Sorbet	5.95

Beverages

2 Crown Lagers	12.00
1 Cosmopolitan	13.50

8 Items

Total GST Incl **5.** 109.25

Total GST @10% 9.93

Total Paid **6.** 109.25

7. *Thank you for dining at Rita's Restaurant
Please ask about our special events.*

1. A receipt should include your business address, it can help a customer remember where your located, should they wish to return.
2. Your receipt must display the words "Tax Invoice" and your "ABN number", this is a mandatory requirement of Australian Taxation Office for those registered for GST.
3. The date of the transaction should be displayed on the receipt. This date determines the tax period to which the GST payable and input tax credits are attributed.
4. The receipt should describe the items the customer has purchased.
5. The total including GST and the amount of GST included in the purchase should be clearly stated.
6. Total paid indicates the amount the customer has paid, please note payable means yet to receive payment where as paid monies have been received, the transaction is finalised.
7. Use your receipt as a means to promote future events or remind the customer of some of the services/ products your business offers.